



EVIDENCE INTAKE FORM

DATE RECEIVED TIME RECEIVED
DETECTIVE/TROOPER SUBMITTING EVIDENCE
DETECTIVE/TROOPER PHONE NUMBER
DEPARTMENT SUBMITTING
DEPARTMENT CASE NUMBER
DEFENDANT'S NAME
FIRST REQUEST FOLLOW UP REQUEST
EVIDENCE DESCRIPTION (IMEI & MODEL #)
OF DEVICES
DATE PICKED UP TIME PICKED UP
WERE NDFD PERSONNEL CONSULTED IN PREPARATION OF SEARCH WARRANT OR SEIZURE OF EVIDENCE ITEMS? YES NO
AUTHORIZATION FOR SEARCH
CONSENT SEARCH WARRANT ATTACHED AUTHORITY TO SEARCH ABANDONED DECEASED
HAS SUBMITTED EVIDENCE BEEN VIEWED, EXAMINED OR OTHERWISE ACCESSED BY ANYONE PRIOR TO SUBMISSION TO THE NDFD? YES NO
IF YES, BY WHOM?
SPECIAL REQUEST
PENDING COURT CASE GRAND JURY OTHER





EVIDENCE INTAKE FORM

OFFICIAL USE ONLY

NORFOLK DIGITAL FORENSIC DIVISION MEMBER ACCEPTING EVIDENCE:
NTAKE NAME
SIGNATURE
NORFOLK DIGITAL FORENSIC DIVISION #
ACISS CASE #